



PULBOROUGH PARISH COUNCIL

Working together for a better future

PULBOROUGH PARISH COUNCIL
Swan View, Lower Street
Pulborough
West Sussex RH20 2BF
Telephone: 01798 873532
Email: clerk@pulboroughparishcouncil.gov.uk

MINUTES OF PLANNING AND SERVICES COMMITTEE MEETING HELD IN THE ROTHER HALL AT THE VILLAGE HALL ON THURSDAY 6TH OCTOBER 2022

PRESENT: Cllrs Kipp (Chairman), Davies, Ellis-Brown, Esdaile, Hare, Henly, Hunt, Kay, and Lawson.

IN ATTENDANCE: N Wiltshire (Deputy Clerk)

The meeting opened at 7.30pm

45. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved from Cllr Trembling (personal commitment).

46. DECLARATIONS OF INTEREST & CHANGES TO REGISTER OF INTERESTS

There were no Declarations of Interest.

There were no changes to the Register of Interests.

47. ADJOURNMENT FOR PUBLIC SPEAKING

There were no public speakers.

48. MINUTES

The Committee **RESOLVED** to approve the Minutes of the Meetings held on 1st and 29th September 2022 as a true and accurate record of the proceedings and the Chairman signed the minutes.

Clerk's report

There was no Clerk's report.

49. PLANNING APPLICATIONS

The Committee, having considered the planning applications, **RESOLVED** that its representations be forwarded to HDC, attached to these Minutes as Appendix 1.

50. PLANNING APPLICATIONS DECISIONS

Members received details of planning decisions and enforcements since the last meeting. There was a discussion regarding compliance issues mentioning Application Number DC/22/1416 and whether the permission granted may have been invalidated due to breaches.

It was **RESOLVED** that the Deputy Clerk obtain more details regarding Reference EN/22/0408 (Compliance Cases 05.09.22–11.09.22).

It was **RESOLVED** that the Deputy Clerk ask Officers at HDC for more details regarding Compliance cases.

51. SALT BIN AUDIT

The Deputy Clerk reported that he had contacted WSCC and had received an offer from James Strachan, Assistant Area Highway Manager to have a site visit to ascertain where a salt bin would be best placed. Cllrs Hare and Hunt had liaised with resident groups/contacts and details would be emailed to the Deputy Clerk to further progress the matter – **RESOLVED**.

52. CHRISTMAS TREES ALONG LOWER STREET, PULBOROUGH

Before discussions began, Cllr Hunt declared an interest as she has a retail unit in Lower Street and took no part in the proceedings. It was felt that having some decorations in place for the festive season would help lift the mood and encourage footfall. The Committee **AGREED TO RECOMMEND TO FULL COUNCIL** to accept the quotation of £3,990.00 (no VAT) for the Christmas trees in Lower Street.

53. MILLENNIUM CLOCK ON LOWER STREET, PULBOROUGH

It has been reported by various residents that the Millennium Clock is not working properly again. After some discussion, the Committee felt that given some repairs were carried out in April any remedial work should not incur a cost. It was **RESOLVED** that the Deputy Clerk obtain details of any warranty and a quotation for the work involved regarding arrangements to effect repairs and servicing of the Millennium Clock.

54. SOUTH DOWNS NATIONAL PARK

The Committee received details of the South Downs West Sussex Parish Workshop to be held on Tuesday 18th October 2022 at The Memorial Hall, Midhurst. It was **AGREED** that Cllrs Hunt and Henly would be attending this event.

55. CORRESPONDENCE

WSCC

- Environment & Climate Change eNewsletter - September 2022. *(Copied to Committee)*
- Covid-19 and flu vaccination update, mental health help, Warmer Homes funding and more. *(Copied to Committee)*
- Email 15.09.22 from County Councillor, Cllr Charlotte Kenyon, regarding any roads that would benefit from localised repairs/patching. *(Copied to all Councillors)*

HDC

- Compliance Cases 29.08.22–04.09.22. *(Copied to Committee)*
- Compliance Cases 05.09.22–11.09.22. *(Copied to Committee)*
- Compliance Cases 12.09.22–18.09.22. *(Copied to Committee)*
- Compliance Cases 19.09.22–25.09.22. *(Copied to Committee)*
- Email 26.08.22 regarding Recycling and waste. *(Copied to all Councillors)*
- Email 16.09.22 regarding the Steyning Neighbourhood Plan.

Resident

Email correspondence regarding Planning Application DC/22/1428.

56. PAYMENTS

The following payments were approved and signed by two authorised signatories:

	£ (Incl VAT)
WSSC	£9,477.27
Lakers Builders Merchant	£272.48
Derek Paxton Property Maintenance Service	£150.00
Lakers Builders Merchant	£105.57
Viking	£11.39
Pulborough Social Centre (Village Hall)	£1,553.20
Lakers Builders Merchant	£17.28
Lakers Builders Merchant	£16.17
Viking	£65.23
HDC Business Waste	£51.20
HDC Business Waste	£39.90

The meeting closed at 8.11pm

.....Chairman

.....Date

Appendix 1

**Recommendations of the Planning & Services Committee meeting held on
Thursday 6th October 2022**

DC/22/0579 - 2 Temple Mews Lower Street Pulborough West Sussex RH20 2BH

Raised patio area to the rear. Replacement of existing garage and erection of a new greenhouse.
Replacement of the rear window and screens together with internal alterations.

No objection.

Trees

DC/22/1798 - 51 Oddstones Codmore Hill Pulborough West Sussex RH20 1FS

Surgery to 1x Oak.

No objection.