



PULBOROUGH PARISH COUNCIL

Working together for a better future

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ATTENTION: A PUBLIC SPEAKING ITEM HAS BEEN INCLUDED ON THE AGENDA. ANY RESIDENT WISHING TO SPEAK ON ANY ITEM SET OUT ON THIS AGENDA MUST INFORM THE PARISH CLERK NO LATER THAN 12 NOON THE DAY PRIOR TO THE MEETING.

You are hereby summoned to a meeting of the Finance & Policy Committee which will be held at the Sports Pavilion at the Sports & Social Club on **Thursday 22nd September 2016 at 7.30pm.**

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and approve the apologies for absence.

2. DECLARATIONS OF INTEREST

To receive members declarations of interest on any agenda items.

3. MINUTES

To agree and sign the minutes of the meeting held on 28th July 2016, circulated previously, and to receive the Clerk's report.

4. PUBLIC SPEAKING

In accordance with Standing Order 1f, the Chairman will invite those residents who have given formal notice, to speak once only in respect of business itemised on the agenda and shall not speak for more than **5 minutes** or **10 minutes** if he/she is speaking on behalf of others such as a residents group.

5. PARISH COUNCIL FINANCES

To receive bank reconciliations for Cashbook 1 as at 31st July and 31st August 2016 and Cashbook 2 as at 31st August 2016, and agree to bank statements. Copied to Committee.

To note invoices more than 30 days outstanding.

To agree Councillor to carry out quarterly inspection as per Internal Control Policy.

6. ANNUAL ACCOUNTS 2015/16

To note the conclusion of the audit by PKF Littlejohn LLP with no comments received, and the publication of the relevant notice.

7. GRANT AID 2016

To appoint Members to a Task & Finish group to assess the grant applications following the closing date of 30th September 2016, to make recommendations to the next meeting of the Finance & Policy Committee.

- 8. S106 MONIES RELATING TO DC/16/0728 LAND ADJACENT TO RAILWAY COTTAGES AND PULBOROUGH RAILWAY STATION**
To discuss obligations as suggested by Horsham District Council. Copied to Committee.
- 9. CHANGES TO STRUCTURE OF COUNCIL AND COMMITTEES**
Referred from F&P Meeting held 26th April 2016, Min. 96 refers - Cllr Qusted to report.
- 10. COMMUNITY LAND TRUST (CLT)**
To discuss whether PPC should form one including consideration of cost – Cllr Tilbrook to report (deferred from F&P Meeting on 28th July 2016).
- 11. REVIEW OF PULBOROUGH CRICKET CLUB'S (PCC) LEASE**
As requested by Cllr Qusted at F&P Meeting on 28th July 2016, Min. 21 refers. Copied to Committee.
- 12. CORRESPONDENCE**
To note items of correspondence and to give guidance to the Clerk in responding.
- 13. MATTERS RAISED BY COUNCILLORS FOR INCLUSION ON THE NEXT AGENDA**
- 14. PAYMENTS**
To approve the payments for signing. (Details to be circulated to members prior to meeting)

Dated: 15th September 2016

**Heather Knight
Clerk**

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Agenda item 10 may contain confidential items and therefore require a resolution to exclude public & press (SO 1c refers)